

## Houses in Multiple Occupation Licence Fees How much do I pay?

Fees		
A first application for a licence	£1150	
For the renewal of an existing licence made <u>before</u> the current licence expires	£850	
Where an application for the renewal of an existing licence is made <u>after</u> the expiry of the current licence	£1150	
Discounts		
A discount, <i>applied to each application</i> , if the proposed Licence Holder is a member of the Midland Landlord Accreditation Scheme (MLAS)	£300	
A discount, <i>applied to each application</i> , if the proposed Licence Holder is a member of the National Landlord's Association (NLA) or the Residential Landlord's Association (RLA)	£150	
Note - both discounts may be claimed if the proposed Licence Holder belongs to both the MLAS and either the NLA or the RLA		
Additional Charges		
For the submission of an incomplete application (If additional information is required, the application will not be processed until the additional charge is received)	£100	
Duration of the licence		
A licence application made following an investigation by the council	1 year	
A licence application made after a request has been made by the council	1 year	
A licence application made where a licence application should have been made previously	1 year	
A licence application made where there is evidence of poor management of a HMO	1 year	
Any other application	5 years	
Fee calculation		
Fee amount	£	
MLAS – discount	£	
NLA/RLA – discount	£	
Net fee submitted: BACS/credit/debit/cheque Date(Internet or BACS payment - please ensure that you send a copy of the remittance advice with your application form)	£	

## FOR OFFICE USE ONLY

Fee checked by	Date
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Fee countersigned by	Date