

Induction *Workbook*

For Adult Social Care Workers

STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.1.1 (a) How can you promote the individuality and identity of people who use services in your work setting? Give one example.	
	Answer	
	Question	
	1.1.1 (b) How can you promote the rights of the people who use the service that you work with? Give one example	
	Answer	

Assessor's Comments: _____

Assessor's Signature: _____ Date: _____

Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.1.1 (c) How can you promote "Choice" for the people who use services that you work with? Give three examples.	
	Answer	
	1.	
	2.	
	3.	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.1.1 (d) How can you promote "Privacy" for the people who use services that you work with? Give three examples.	
	Answer	
	1.	
	2.	
	3.	

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STANDARD 1	Understand the principles of care
Main Areas: 1.1	The Values
Candidate Name:	Date:

Date	Question	Cross Ref.
	1.1.1 (e) How can you promote "Independence" for the people who use services that you work with? Give one example.	
	Answer	
	Question	
	1.1.1 (f) How can you promote "Dignity" for the people who uses services that you work with? Give one example.	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name: _____		Date: _____

Date	Question	Cross Ref.
	1.1.1 (g) How can you demonstrate "Respect" for the people who use services that you work with? Give three examples.	
Answer		
	1.	
	2.	
	3.	

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name: _____		Date: _____

Date	Question	Cross Ref.
	1.1.1 (h) How can you work in “Partnership” with people who uses services in your day to day work? Give three examples.	
	Answer	
	1.	
	2.	
	3.	

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STANDARD 1	Understand the principles of care
Main Areas: 1.1	The Values
Candidate Name:	Date:

Date	Question	Cross Ref.
	1.1.2 (a) What does prejudice mean and who may it affect?	
	Answer	
Question		
	1.1.2 (b) Find a copy of your organisation’s Equal Opportunities Standard or Policy. What are its main points in respect of your work with people who uses services?	
	Answer	

Assessor’s Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.1.3 (a) What is Racism?	
	Answer	
	Question	
	1.1.3 (b) What is Harassment?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.1.3 (c) Who would you go to for support if you became aware of, or were experiencing racism, discrimination or harassment?	
	Answer	

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.1.3 (d) Give three examples of how you would work with people who uses services who are from different cultural backgrounds to your own.	
Answer		
	<p>1.</p> <p>2.</p> <p>3.</p>	

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STANDARD 1	Understand the principles of care	
Main Areas: 1.1	The Values	
Candidate Name: _____		Date: _____
Date	Question	Cross Ref.
	1.1.3 (e) What other aspects of diversity can you think of that are relevant to your work with people who use services?	
	Answer	

Assessor's Comments: _____

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Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care
Main Areas: 1.2	Confidentiality
Candidate Name: _____	Date: _____

Date	Question	Cross Ref.
	1.2 (a) What do you understand about confidentiality?	
	Answer	

Assessor's Comments: _____

Assessor's Signature: _____ Date: _____

Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.2	Confidentiality	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.2.1 (a) Why is confidentiality important when working in the Social Care sector?	
	Answer	

Assessor's Comments: _____

Assessor's Signature: _____ Date: _____

Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.2	Confidentiality	
Candidate Name: _____		Date: _____
Date	Question	Cross Ref.
	1.2.1 (b) Give Four examples of how you can maintain and promote confidentiality.	
Answer		
	1.	
	2.	
	3.	
	4.	

Assessor's Comments: _____

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Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.2	Confidentiality	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.2.2 In what circumstances might you have to break confidentiality?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.2	Confidentiality	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.2.3 (a) Where would you find your organisation's policy and procedures on confidentiality and sharing information?	
	Answer	
Question		
	1.2.3 (b) How would you respond to somebody who phones you at work asking for information about a person who uses services, staff member or about the premises that you are in?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.2	Confidentiality	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.2.3 (c) How would you ensure that written records and information about people who uses services are stored and used in such a way that confidentiality is maintained?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.3	Person Centred Approaches	
Candidate Name: _____		Date: _____
Date	Question	Cross Ref.
	1.3.1 Give four examples of how you can support the dignity and privacy of the individual person who you support.	
	Answer	
	1.	
	2.	
	3.	
	4.	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.3	Person Centred Approaches	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.3.2 Why is it important to find out the history, preferences, wishes and needs of the individual person that you support?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care
Main Areas: 1.3	Person Centred Approaches
Candidate Name:	Date:

Date	Question	Cross Ref.
	1.3.3 Give three examples of what you can do to ensure that everything you do is based around the individual person that you are supporting?	
	Answer	
	1.	
	2.	
	3.	

Assessor's Comments: _____

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Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.3	Person Centred Approaches	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.3.4 Why is it important to enable the individual person that you support to control their own lives and make informed choices about the services they receive?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.3	Person Centred Approaches	
Candidate Name: _____		Date: _____
Date	Question	Cross Ref.
	1.3.5 Give three examples of how you would use an person's individual care plan when providing support.	
	Answer	
	1.	
	2.	
	3.	

Assessor's Comments: _____

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Candidate's Signature: _____ Date: _____

STANDARD 1	Understand the principles of care	
Main Areas: 1.4	Risk Assessment	
Candidate Name:		Date:
Date	Question	Cross Ref.
	1.4.1 Why is it important that the individuals that you support have the right to take risks?	
	Answer	

Assessor's Comments: _____

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STANDARD 1	Understand the principles of care	
Main Areas: 1.4	Risk Assessment	
Candidate Name:		Date:

Date	Question	Cross Ref.
	1.4.3 (a) Who would you inform about any risks that you had identified?	
	Answer	
	Question	
	1.4.3 (b) How would you inform them of any risks that you had identified?	
	Answer	

Assessor's Comments: _____

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