Birmingham City Council

Council Tax

Have you clicked yet?
Council Services 24/7
www.birmingham.gov.uk

For office use Only

PRN:

DATE SENT:

APPLICATION FOR COUNCIL TAX DISCOUNT PERSON IN DETENTION

Thank you for your enquiry regarding a reduction in your Council Tax. Please fill in this form and return it immediately to: **Birmingham City Council, Resources, (Revenues and Benefits), P.O Box 5, Birmingham B4 7AB.**

To qualify for this discount the person concerned must be someone who is in prison, or detained under the Mental Health Acts or under the Immigration Act. It does not include people who are in prison for non-payment of a fine, or Council Tax.

Section A

How many people live in the property who are aged 18 or over?
Remember to include yourself and the person in detention.

Section B

Please fill in the following information.

i. Full name of the person detained

_____

ii. Name and address of the Institution where they are detained.

_____

_____

iii. Date taken into custody/detained. _____

iv. Anticipated date of release.

v. Is the person detained because they have not paid a fine/or their Council Tax? **Yes / No**

_____

Section C

Birmingham City Council has a duty to maintain accurate records for billing and collection of Council Tax. In order to meet this requirement the City periodically reviews all records including those where allowances discounts and relief's are granted. These records may be checked by using information already held by the City and its partner organisations such as credit referencing agencies to identify cases where such allowances, discounts and reliefs no longer apply.

Declaration

I declare the information that I have given is correct and complete to the best of my knowledge. I understand the council may make enquiries to verify the information I have given.

I will notify you immediately if my circumstances change which will affect the amount of Council Tax I am charged.

Please sign the form and give your daytime telephone number, as it may help us to deal with your application quickly.

Signed _____ Date _____

Print Name _____

Telephone Number _____ Email address _____