

## **Application Form For: PROPERTY ADDRESSING**

If you do not fill in the form correctly and completely then your application form cannot be processed. Please use block capital letters and a black ball pen or type, to complete this form. Where parts of the form do not apply, please mark "Not Applicable."

| 1. Applicants details  | Company Name and Address:   |  |  |
|--|---|--|--|
|  | Postcode: Tel No: Email address: Contact name and position:   |  |  |
| 2. Road Naming   | Yes If road is named please go to Section 3   |  |  |
| Criteria: Road names should have a local connection, which is historically, geographically, or culturally relevant.                | Proposed road name(s):  |  |  |
| Names of people living should not be used. Names cannot be duplicated within Birmingham and should not serve commercial interests. | Please give reasons for choice of road name(s):   |  |  |
| 3. Property(ies) to be addressed   | Site development name and phase number: Planning permission number:   |  |  |
|  | Details of access to Plot(s) or Property(ies):  |  |  |
|  | Details of Apartments or Flats (Please provide floor lay-out plans, showing access points and plot numbers: |  |  |
| Expected date of occupancy:  | Total Plots to be addressed:  |  |  |

Please note: Applications for property addressing should be submitted at least four-months prior to occupation.

| 4. Re-numbering or Confirmation of Existing Property | f Current address and   | Proposed address:   |  |
|--|---|---|--|
|  | Please arrange for the  | nis address to be added to PAF  | Y N  |
| 5. Plans   | Failure to do so will resu<br>ensure plots show plot r<br>flats on site then floor la<br>a. site developmer | be submitted as part of this application being delayed numbers and access points to all property of the plans must be supplied. In the plans of the | ed or returned. Please<br>properties. If there are |
| 6. Fees  | Nu  | mber of properties  | Fee  |
| 0. 1663  | Five propert<br>Between 6 and<br>Between 26 and   | ies or less in an existing road<br>25 properties in an existing road<br>75 properties in an existing road<br>s or more in an existing road  |  |
|  | Naming of new roa   | nd(s) and numbering of first 25 pl  | lots <b>£460.00</b>                                |
| 7. Checklist  8. Applicant's Signature:              | A Development plans b. A cheque made paya Please sign here: Date:   | ble to Birmingham City Council fo   | r the relevant fee                                 |
| 9. Return<br>address                                 | Please return to:   | Highways Inform - Transportation Birmingham City PO Box 14439 Birmingham B2 2JE   | n Development<br>y Council                         |
|  | if you have any queries,  | please call the LLPG Team on 01:  | 21 303 7687  |
| For Office Use Only                                  | Information checked by:  Date:  | Authorised by: Date:  |  |
|  |   |   |  |